



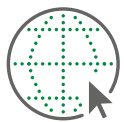
# Welcome!

**At Schaeffler we are proud to provide you with a comprehensive benefits package that enables you and your family to live your best lives.**

You should enroll in benefits within the first 30 days of your employment. The benefits you select will be effective on the first of the month following your date of hire. If you don't elect your benefits within this time, your next opportunity will be during the following Open Enrollment period (unless you experience a qualified life event).

**The following checklist highlights the tools and resources available to you as you begin your journey with Schaeffler and prepare to make your benefit selections. So, let's get started!**

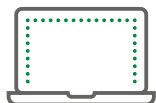
## Your New Hire Checklist:



Visit **schaefflerbenefits.com** to understand the benefits available to you and get answers to questions whenever and wherever it suits you!



Scan the QR code to watch an introductory video about how Schaeffler benefits help to keep your world moving.



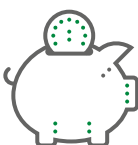
Make your benefit selections via the ADP Benefits Portal **myADP.com** within 30 days of your hire date (use code: Schaeffler-Schaeffler).



Ensure your loved ones are protected by designating your life insurance beneficiary(ies) within **myADP.com**, even if you are not electing optional coverage.



Remember to provide documentation within **myADP.com** if you are adding dependents to your health plans.



Register for the 401(k) Plan at **401k.com**, update your contribution amount if desired\* and name your beneficiary(ies).

\*New employees are automatically enrolled in the plan at a contribution rate of 3% of pre-tax eligible earnings. You will need to take action if you wish to contribute at a different percent.



### Questions?

Please reach out to your local Human Resources Representative or e-mail: **Benefits-USA@schaeffler.com.**

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